

3 AGENDA, DECISIONS, ISSUES	
3.1 TOPIC/ DISCUSSION NOTES	B. 3.2 DECISION/ACTION
<p>i.NB welcomed everyone and read out the Agenda for the meeting</p> <p>In reference to 1.1</p> <p>NB: gave apologies for named persons in 2.2</p>	
<p>In reference to 1.2</p> <p>1. 3.1.2 NB read out the detail in the previous Minutes. The Minutes were read out and approved by the committee</p>	<p>3.2.1 NB was to chase on out stanging Items to be provided by Derick Marshall as part of the handover. NB said he would chase.</p>
<p>NB explained that DB was present as per the conversation of the committee appointing a president. DB was nominated by NB seconded by SL and voted in as president by all committee members present</p> <p>In reference to 1.3</p> <p>SH there was slowness on the bank's side to sort out the signatures but it was due to be completed shortly after a second form was completed. the current balance of the account is £5697.70 minus recent payments of the skip, allotment association membership, and new Keys. no issues with finances</p>	
<p>In Reference to 1.4</p> <p>3.1.4 SH and NC feedback that the process was taking longer than expected due to the amount of information to look at, as well as annual leave from members of the sub-committee. As soon as the recommendations were made they would be put to the committee.</p>	<p>3.2.4 Sub-committee to aim for completion by the end of August</p>
<p>In Reference to 1.5</p> <p>3.1.5 NB suggested that there would be a report due to be sent out being compiled by NB and MC. That would highlight the key issues. some speculation had been made on the site that people would be asked to leave gardens if they were not being maintained as per the tenancy agreement.</p> <p>In Reference to 1.6</p> <p>3.1.6 NB suggested that the officer's roles were to be decided in due course once all committee members were present.</p>	<p>3.2.5 The committee confirmed as a whole that the procedure would be followed properly and no one would be removed from an allotment without consultation from the committee where they would offer as much support as possible to plot holders and deal with each person on a case by case basis.</p>
<p>In Reference to 1.6</p> <p>3.1.7 NB explained that for £30 a year we could have a fully working shop and website.</p> <p>NC explained that the website could be utilised as an Online shop and order system with the option to pay online All minutes will be stored and be available for download</p>	<p>3.2.7 NC proposed that the website be set as a priority and for it to be rebuilt and sorted ASAP as well as looking at what was needed to convert the shed. this was seconded by NB and agreed by all the committee</p>

<p>All end-of-year financial reports will be available The newsletter will go digital The website will be the key location for all information</p> <p>In line with this, to turn the little green side shed next to the old community building into a comfy little library with Easy to read a copy of the minutes and end-of-year financial reports Gardening books This could all help to reduce the email frequency and keep the printing to as little as possible</p>		
<p style="text-align: center;">In Reference to 1.7</p> <p>3.1.8 Stacey Keates, asking for availability of plots after being on the council list for over 18 months. SL said she would be happy to take the role of showing people around the site if she knew what plots were available</p> <p>Michael Dixon asked for available bank details to pay rent</p> <p>Thomas Johnson asks for permission to keep 2 female hems, in order to encourage his daughters to engage more when down the allotment.</p> <p>Ruth Johnson asked when the next skip was due</p> <p>Feedback form Please see Appendix 1</p>	<p>3.2.8 NB proposed we look into which plots need to be cleared and then look at sorting a plot ready, SL seconded and the committee agreed they would look at the available plots and get them o a manageable state before having people onsite to view them.</p> <p>NB suggested that we would use the payment system on the website for rent also going forward which was a secure payment system.</p> <p>NB proposed that it was fine as long as it was only two and he was communicated that it is at his own risk with other wildlife around. Seconded by NC and agreed by the committee</p> <p>NB said it would be the bank holiday weekend in August</p>	
<p style="text-align: center;">2. In Reference to 1.8</p> <p>SL said something needs to be done about parking</p> <p>SH reminded the committee about the ladies' coffee morning that would be held once a month.</p> <p>SH said she had emailed about the damage caused to the fence at the back of plot 1 but not had a response and would chance</p> <p>NC proposed setting up social media pages on Facebook and social media with the support of Ruth Johnson who has experience with group social media channels. SL seconded and it was agreed by the committee</p>	<p>SL NC and SH in conversation at the working party had suggested that the plot holders present had an idea to turn half the community garden into a green car park area. as that would leave a smaller garden area to manage.</p> <p>NB said he would have to contact the people who had provided the funding to ask for agreement for us to look into this, and if so that the committee would discuss it further at the next meeting.</p>	
4 ACTIONS ITEMS		
4.1 ACTION	RESPONSIBLE	DUE DATE
Chase out standing hand over Items from the previous committee members	NB	11/09/2022
complete complaints recommendations	Subcommittee	29/08/2022
Site inspection report to be finished and provided to the secretary to communicate out.	MC	29/08/2022

Web site to be completed and library shed to be sorted	NC	29/09/2022
look into available plots to be cleared first by	NB	29/08/2022
Send all the correspondents information and decisions made back to individuals	NC	29/08/2022
Book a skip for bank holiday weekend	NB	15/08/2022
contact the original fundies for the community garden to change the original plans.	NB	11/08/2022
5 NEXT MEETING		
Date: 11/09/2022	Time: 3 PM	Location: GSCAA

Appendix 1

You said!	We are doing!
Toilets are in a poor state and in need of a good clean inside	These have been cleaned and will be done on a regular going forward
We are pleased that the new committee is encouraging community spirit on the allotments and communicating with plot holders.	This will only get better as we drive the allotments forward making all information accessible in different formats and driving the community spirit on site.
The vehicle entrance on Gresty Road is uneven and scrapes the bottom of the car when crossing. It would benefit from leveling or a ramp.	The committee is looking into the possible options to get this resolved ASAP
Communal BBQ to help get to know all our allotment neighbours	We will be raising this at the general meeting to see what date best suits all plot holders and be arranging one accordingly.
Would you consider re-wilding some empty areas to increase wildlife we	we do have plots 41,42 and 50 as wildlife areas although we do still have a responsibility to ensure that neighbors and neighboring plots are not affected by overgrowth. The committee would be interested in doing more
Q Regarding the tenancy agreement regarding fires on the plots. What is the situation, are polt holders allowed to have fires at any time of the year?	A, The chairman is currently looking into this with the council and we will feed the information back when we received conformation A, The committee is looking into this and will discuss it further at the next Committee meeting
Q Re tenancy agreement with regard to maintaining hedges, can plot holders be asked not to cut them during the bird nesting season?	A, Yes we are currently looking into both pest control and other chemicals used on allotment sites if anyone does notice any wildlife being affected or dying due to mismanagement, please report it to thee the committee straight away via the GSCAA email address
Q Re tenancy agreement on the keeping weeds down. Is the committee intending to have s policy on the use of chemical weed and pest control?	A, everyone will be informed about skips as soon as a date has been decided, the next one is due on the August bank holiday weekend
Q what is the committee planning to do regarding	A, the shop will be up and running again ASAP, we have some work to do in the background and

<p>notification of skips and mulch etc?</p> <p>Q is the committee planning to reinstate the shop?</p>	<p>we will also have an online shop where orders can be placed and paid for ready to be picked up.</p>
<p>I think it's important to get the balance right between maintaining the allotments and encouraging and supporting wildlife.</p> <p>I appreciate that hedges and weeds can grow considerably during the summer but feel that tenants should be asked not to cut hedges during the bird nesting season which is between the first March and the first of September and recommended by DEFRA and the RSPB.</p> <p>I think it's also important to leave some wild areas for wildflowers to grow as we know that bees and butterflies are much less abundant than they used to be which has serious implications for biodiversity and for the food we grow. Therefore a discussion about the use of weedkillers and things like slug pellets need considered.</p>	<p>The committee agrees with you and we would like to take an educated and community approach that all plot holders work together to achieve the same goal. we also would like to ask the plothead who has made this suggestion, if they would be willing to support in the education of these areas? and do they have any available literature and information they could share with the committee? to help ensure we do get the balance right as this is a very important area! if you would be willing to support us please email so we can start working on this.</p>