

## MEETING MINUTES

Organisation:	The Gresty Street Community Allotments Association		
Date of Meeting:	28/08/2022	Start time:	12.00pm
Location:	GSA	End time:	12:58pm
Chair: covered by VC	Malcolm Eyre (VC)	Minute taker:	N cotton
<b>1 MEETING OBJECTIVES</b>			
<b>1.1</b>	<b>APOLOGIES</b>		
<b>1.2</b>	<b>MINUTESIUTS OF THE LAST MINUTES</b>		
<b>1.3</b>	<b>SUBCOMMITTEE REPORT BACK</b>		
<b>1.4</b>	<b>MATTERS ARISING</b>		
<b>1.5</b>	<b>CHAIRMANS POST</b>		
<b>1.6</b>	<b>AOB</b>		
<b>2 ATTENDANCE</b>			
<b>2.1</b>	<b>PRESENT</b>	<b>2.2</b>	<b>APOLOGIES</b>
	M.Eyre (ME)		
	N.Cotton (NC)		
	M.Cotton (MC)		
	P. Woodward (PW)		
	S.Hill (SH)		
	N.Cotton (NC)		
	M.Cotton (MC)		
	P. Woodward (PW)		
	S.Lovert (SL)		
	D.Barnett (DB)		
<b>3 AGENDA, DECISIONS, ISSUES</b>			
<b>TOPIC/ DISCUSSION NOTES</b>			
1.1	<u>Apologies</u> No Apologies given		
1.2	<u>MINUTESIUTS OF THE LAST MINUTES</u> The minutes from the previous meeting were read And agreed approved by the committee MC, who had to leave the meeting due to commitments asked for permission to bring his AOB forward in order to leave on time, this was granted by the committee. MC, stated that the inspections of plots were completed and he was just finalising the report which would be bought to the next committee meeting. ME suggested that he would find out information on the waiting lists form NB and if there was no current list then we could start to contact the people who had requested plots and move forward with filling the plots. ME also said he would also speak to NB to ask him for a hand over anything attributed to the role.		

The committee also suggested in the next committee meeting that a decision would be made on how the unkept tenanted plots would be dealt with going forward.

**1.3 SUBCOMMITTEE REPORT BACK**

ME, suggested that the feedback had been covered enough during the feedback to the committee appointment, this was seconded by NC and agreed upon by all present.

**1.4 MATTERS ARISING**

ME, suggested that the meeting today was based around the resignation of Chair Niegel Barret (NB) he suggested that he had stepped up as a temporary solution to run the meeting and cover what was needed on a temporary basis. He then said it was important to thank NB and aqnowledge the fantastic job he had done during his time as chair.

**1.5 CHAIRMAN'S POST**

The committee agreed that everyone must have the opportunity to apply for the position of Chair and this would be done via self-nomination to the generic email address. They would stand for 14 months rather than having to stand again at the AGM. All nominations would need to be in by the 16<sup>th</sup> of September 2022 and then the committee would meet again to decide the best way of voting for the position from the nominations. This was proposed by ME and seconded by NC and voted in by all members of the committee.

**1.6 AOB**

SL, suggested the tip needed sorting ASAP, the committee agreed to obtain 3 quotes and then book the digger in to get the tip sorted, NC, said he would communicate out and see if anyone could drive the digger to sort it. NC proposed that we book the digger in and ask for support and try and get it done before the 18<sup>th</sup> of September, SL, seconded and the committee agreed.

**4 ACTIONS ITEMS**

<b>4.1 ACTION</b>	<b>RESPONSIBLE</b>	<b>DUE DATE</b>
Check on a current waiting list for plots and complete the handover from the previous chair	ME	04/09/2022
Producing the final site inspection report	MC	18/09/2022
Communicate the nominations for Chairman out	NC	31/09/2022