

## Meeting Minutes

Organisation:

The Gresty Street Community Allotments Association

Date of Meeting:

18/09/2022

Start time:

12.30pm

Location:

Online

End time:

Chair: covered by VC

Malcolm Eyre (VC)

Minute taker:

N Cotton, S Hill

Meeting Objectives

Apologies (ME)

Minutes of the last minutes (ME)

CHAIRMAN'S POST (ME)

Update on finances (SH)

Site inspection feedback (MC)

Number of plots available

Process of dealing with untended plots

Plan for unrentable plots

Newsletter (NC)

Correspondence

AOB

Tree surgeon (SL)

Coffee morning feedback (SH)

Roles and responsibilities (ME)

Attendance

Present

Apologies

M.Eyre (ME)

S.Lovert (SL)

N.Cotton (NC)

D.Barnett (DB)

M.Cotton (MC)

P. Woodward (PW)

S.Hill (SH)

N.Cotton (NC)

M.Cotton (MC)

P. Woodward (PW)

Agenda, Decisions, Issues

- Topic/ Discussion Notes
- Apologies

Please see 2.2

- MINUTES OF THE LAST MEETING

Grammatical error on minutes to be fixed

Pat proposed the minutes to be read into the record, Sarah seconded and passed by the committee.

- CHAIRMAN'S POST (ME)

The only nomination was Nathan Cotton. The association will need to vote on this. Agreed that if any member is unhappy they should put their objection to the Chair. A final decision will be taken at our next meeting.

This would leave a vacancy as Secretary and a request will be put out asking for applications for this post.

Meanwhile members of the committee will fill in. SH agreed to take minutes today.

This was agreed.

- UPDATE ON FINANCES (SH)

\_\_\_\_\_ The current account was in credit to the tune of £4595.97 as at 9 Sept 2022

Nathan has obtained several quotes for the future utilisation of a digger/driver - £120 - £213 for a driver only and £230-£350 for a digger plus driver.

The toilets have been cleaned at a cost of £72.00

- SITE INSPECTION FEEDBACK (MC)

\_\_\_\_\_ Mark gave an update on the process which was undertaken on 14 June. He has completed a report/spreadsheet on the 'snapshot' inspection which he and Malcolm

undertook. This report is to be shared with the committee.

In summary the report concludes:

There are 79 plots

73 are viable

2 wildlife plots (47,48)

6 are vacant

6 tenanted plots require urgent action

20 plots require improvements

41 are in good order

It was agreed the committee would do a “walk around” of the whole site following our next meeting so we all have an agreed understanding go the state of the whole Site and we can agree what needs to be done.

It was agreed to offer plots 69 and 73. It was also noted that Andrew has been making a good job of clearing plot 74 next to his.

Following our walk around we need to agree what standards we expect to be adhered to, extenuating circumstances etc, that everyone is clear about these and we have a clear audit trail where there may be problems.

- NEWSLETTER (NC)

\_\_\_\_\_ Engagement with the feedback form has fallen off following an impressive start. It was agreed that this should move to quarterly.

Just to remind everyone our email address is [gsca.association@gmail.com](mailto:gsca.association@gmail.com)

- CORRESPONDENCE

\_\_\_\_\_ None to report

- AOB

- Tree surgeon (SL)

2 quotes so far - £564, £400. Awaiting the 3rd quote.

- Nathan is organising a skip

- Coffee morning feedback (SH)

A small but select group met recently and discussed how we could encourage more wildlife, getting bulk orders of eg. Manure, chippings. We also would like to suggest we have an Open Day next June or July (much as Richmond St does). We thought this would give us something to aim for in getting the site looking good. Our next coffee morning will be after half term in early November.

- Roles and responsibilities (ME)

It was agreed to set up a WhatsApp group for the committee to make communication easier.

Date of next meeting: 16 October (to be followed by walk around of site)

RESPONSIBLE

Due Date